



## Quality & Safety System Performance Auditing and Hazard Assessment - Essentials

TRAINING COURSE DETAILS

### INTRODUCTION

The Aviation Quality and Safety System should be at the heart of the operation, fully functioning within every department and element of the organisation. Organisations which can deliver an effective quality or safety audit system and a process to follow up with all issues in an effective and practical way, grow and flourish.

The 1 day essentials course offered by Sofema Aviation Services is designed specifically for all aviation professionals who need to perform audits either internal or external.

It includes a review of the Hazard and Risk Assessment processes as well.

### Detailed Content / Topics - The following Subjects will be addressed

- Quality Audit Fundamentals - Understanding the difference between :- Compliance Audits / System Audits / Process Audits / Product Audits / Surveillance Audits.
- The role of Performance Audits in Quality Assurance
- The Difference between Quality and Safety Auditing
- The Role of Checklists
- Reviewing Safety Policies and Objectives within an Evidence Based Environment
- How to Evaluate the Organization Data Capture and Data Analysis Processes
- Auditing the Organisations Communication Tools
- How to Audit Safety Performance
- How to Audit Hazard Identification Processes
- Safety and the oversight of Organisational Cultural Behaviours, how to view the difference between documented and actual.

### Date

1<sup>st</sup> August 2013

### Venue

Radisson Blu Hotel,  
Vilnius, Lietuva

### Category

Personal Development

### Price

287.50 Euro

### Target groups

Quality Department, Safety Department, Training Department Managers and other Training staff will also benefit from attendance to this course.

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## Pre-requisites

A background in an aviation environment.

## Learning Objectives

To equip the attendee with the skills and techniques required to manage and execute meaningful audit programs and audits within their respective companies. The research, planning, execution and documentation of the audit will be treated as if it were part of a genuine internal audit.

To give the attendees a number of exercises including raising their own audit plans, checklists and reports in relation to their role, using procedures and audit plans drawn from their own company. This will ensure the course is practical and relevant to each attendee.

## Duration

1 day – Training will commence at 09.00 and finish at 17.00, with appropriate refreshment breaks.

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